

Raymond Zayas

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OBJECTIVE

Financial Analyst with almost 3 years of experience of consolidating and analyzing financial data, preparing and distributing reports and presenting to senior management. Seeking to leverage my education and experience into a role in financial or marketing analysis.

EDUCATION

ROCHESTER INSTITUTE OF TECHNOLOGY

Master of Business Administration – AACSB Accredited Program
Concentration: Digital Marketing, May 2020

Rochester, NY

ROCHESTER INSTITUTE OF TECHNOLOGY

Master of Science – AACSB Accredited Program
Major: Management: Product and Service Development, August 2017

Rochester, NY

GRADUATE PROJECT

Arc of Monroe - ArcWorks, 2017, Rochester, NY

- Conducted a consultation project which through market study, analysis, and subject matter expert interviews our team provided the Arc of Monroe a business model including potential marketing and sales strategies for a new business venture. Also provided recommendations on project viability and potential partnerships.

EXPERIENCE

Partners + Napier, Rochester, NY

Financial Analyst, February 2019- September 2019

- Analyzed current and past productivity data and performance. Developed proprietary Excel productivity report based on employee data for monthly and weekly dissemination.
- Analyzed current and past revenue data and performance. Developed PowerBI report for each account team with relevant data such as revenue, projections, expenses, hours invested, among other KPI's.
- Distribution of weekly, monthly, and annual reporting
- Perform monthly and annual reporting as required for management and accounting purposes
- Participate in special projects, month end reporting, quarter end reporting and program reporting

Rochester Regional Health System, Rochester, NY

Financial Analyst, Revenue Integrity, May 2017 - February 2019

- Prepare, review and distribute weekly and monthly financial reports to leadership and departments
- Track charges, payments and revenues vs. budget and forecasts and analyze fluctuations
- Evaluate revenue and cost efficiencies in various areas of the organization as needed
- Develop, maintain and distribute ad-hoc reports and financial reports as needed

Rochester Regional Health System, Rochester, NY

Access Associate, Patient Access, April 2013 - May 2017

- Register 100-200 walk-in patients daily for RGH Phlebotomy Lab
- Support Constantino Patient Access Center and register scheduled patient for outpatient surgery, non-invasive cardiology, Cath Lab and inpatient stays.
- Tracked and maintained physician requests for patient blood-work through various computer and filing systems, ensuring accuracy and reporting discrepancies in information as needed.

PROFILE

- Bilingual (English, Spanish)
- Strong analytical and problem-solving skills
- Detail oriented
- Microsoft Excel & Office Suite
- Outstanding interpersonal skills
- Hobbyist Photographer & Graphic Designer